Division of Health Care Access and Accountability Employer Verification of Health Insurance Unit P.O. BOX 6530, Suite 100 Madison WI 53716-0530



Telephone: 1-866-710-2026 FAX: 608-222-4523 VEDSEVHI@wisconsin.gov dhs.wisconsin.gov

Mailing Date: 04/27/2010

## **State of Wisconsin**

Department of Health Services

000002 NEW EMP TODAY 231 W WASH AVE MADISON WI 53703

Dear Employer,

At least one of your employees and/or their family members has applied for BadgerCare Plus.

State law requires employers to verify the health insurance benefits they offer to employees and/or family members who apply for BadgerCare Plus (S. 49.471 (9) Wis. Stats.). This information is ordinarily obtained from the general insurance information, which you have already supplied. However, based on the information we have from you and the applicant(s), we are unable to verify the insurance offered to the following employee(s):

## PETER JACKSON

Please provide this information by 05/17/2010 by following these steps:

- 1. Navigate to the ACCESS web site: <u>access.wisconsin.gov</u>.
- 2. Click on the Employer login, located at the bottom right hand corner of the page.
- 3. Enter your Wisconsin User ID and Password. If you do not have a Wisconsin User ID and Password click on the "Request a Wisconsin User ID and Password" link. Creating a Wisconsin User ID and Password is a two step process and requires a valid, unique email address to be provided. Once the user ID and password is created, you will receive an email to activate the account. The account must be activated before you can enter your PIN below.
- 4. After entering your Wisconsin User ID and Password, enter the Personal Identification Number (PIN) below, if prompted to do so:

## 822236197

5. Answer the on-line questions about health care benefits your company may offer.

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If you have any questions, comments, or would like to obtain a paper form to supply this information, please visit <u>access.wisconsin.gov</u> and click on the 'Learn More' button for Employers. You may also call our BadgerCare Plus Employer Customer Support at 1-866-710-2026. This number is available during the hours of 8:00am-4:00pm, Monday - Friday. You may be asked to provide your Employer ID, which is 0060001596.

Thank you for your cooperation.

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